

Finance Committee Meeting

September 18, 2013 7:30 PM
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Peter Jurmain, Chairman
Susan Vecchi, Vice Chairman
Rich Molloy, Clerk
Doug Riley
Jim Smith

Peter Jurmain called the meeting to order at 7:34 PM.

Step Raise:

Peter noted the routine step raise for the Administrative Assistant's support to the committee effective September 30, 2013.

Payroll Authorization:

Jim Smith made a motion to recommend payroll authorization to the Chairman and Vice-Chairman of the committee; Rich Molloy seconded. Vote: 5/0 motion carries.

November Town Meeting Warrant Articles:

Susan Vecchi:

Article #1 Rezone I-P-2 District for Agricultural Retail Use:

The district includes the area on Rt. 109 towards Medway. This article would authorize agricultural retail use to the district.

Article #2 Medical Marijuana Zoning – Map and Use:

The Planning Board recommended medical marijuana zoning in the I-P-2 zone.

Article #3 Adult Entertainment District Zoning – Map

The town must provide an Adult Entertainment District and would recommend district I-P-2 to be designated for such use.

Article #4 Cedar Street Sewer Project:

This article would address the extension of the sewer line from the upcoming new development off of Farm Street.

Article #5 Rescind a Portion of Chapter 90 Appropriation:

At the May Town Meeting \$413,945.00 was appropriated for Chapter 90 funds, the state came back with an actual of \$275,963.00 therefore \$137,982.00 must be rescinded.

Article #6 Veterans Memorial Building Boiler:

The current boiler could last until November or early December; replacement is necessary. Hopefully there are energy efficient grants available to offset the cost of replacement.

Article #7 Veterans Memorial Building Flooring:

The carpet in the building was installed in 1997 and dust stirs up from the carpet causing breathing issues in some individuals. The following areas would be replaced:

Council on Aging:	\$ 4,030.00
Room #130:	\$ 6,750.00
Recreation Department:	\$ 4,345.00
Board of Selectmen/Town Administrator's Office:	<u>\$ 8,750.00</u>
Total:	<u>\$23,875.00</u>

Article #8 Rosenfeld Road Drain Maintenance:

The catch basins are slow on intake and have only one grate. This article would replace the catch basins with two grates to alleviate some property flooding during heavy rainfall. The estimated cost is between \$10,000.00 and \$15,000.00.

Article #9 DPW Contract has been settled and will be presented at Town Meeting:

Article #10 Police Contract & Article #11 Dispatch Contract have not been settled.

Article #12 Traffic Supervisors Contract will probably be settled before Town Meeting.

Article #13 Stabilization Fund and Article #14 OPEB Trust Fund:

The committee will recommend whatever they can to each fund.

Article #15 Veterans Memorial Building Masonry Project:

There are leaks coming through the masonry, pictures were provided in the meeting packet. This article would require borrowing and is the second phase of the project.

Article #16 Veterans Memorial Building Gym:

This article is for paint for the gym. Lead paint was found in portions of the walls. Bids for the work are due October 10th. The work would temporarily delay some of the winter basketball programs.

Article #17 Veterans Tax Work Program:

This program is similar to the Senior Work Program.

Article #18 Former Centennial Park Hazardous Waste Study/Abatement:

The DEP rejected the notion that the contaminants were from offsite. Approximately \$25,000.00 will be necessary to conduct a study of the site. The town will then have two years to abate the study's results.

Article #19 Regional Energy Services Staff (Grant Match):

The town would hire a staff member shared with the town of Medway to conduct energy needs studies of the town's buildings and research and apply for available energy grants.

#20 Former Dewey Property Stone Wall Repair and Tree line Cutting & Article #21 Ellice School Improvements are both CPC articles and amounts have not been determined.

Article #22 DPW Truck:

This article would replace the 2001 water & sewer truck that has approximately 140,000 miles and has a rusted tool bed. The cost to replace this vehicle would be split between Water and Sewer Enterprise Funds.

Article #23 DPW SCADA Computers & Article #24 DPW Well/Station Heaters: both articles will be funded by the Water and Sewer Enterprise Funds and will not affect the water and sewer rates.

Article #25 Designate Bullard Lane as a Scenic Road:

At the request of a citizen if this article passes there would be some restrictions on what work could be done on the street, such as tree removal.

Article #26 Phase I – Library Parking Lot Contamination:

This is a duplicate article. This is covered in Article #18 and will be removed from the list.

Article #27 Unpaid Bills: A routine article to pay invoices from prior fiscal years.

Article #28 Rabies Prevention Revolving Fund:

This article would establish a revolving fund for the rabies clinic. The funds raised by the clinic now go in to the town's General Fund.

Article #29 COA – Add Drivers & Receptionist to the Personnel Plan and Article #30 COA – Drivers 2% Wage Increase:

There was an oversight in adding the drivers and receptionist to the Personnel Plan therefore no wage increase has been given. This article would correct the oversight.

Article #31 Petitioned Article – Sports Field Complex:

A citizen petitioned for a 3 million dollar override to build a Sports Field Complex.

Old Business/New Business:

Free Cash should be certified by mid or late October.

The town's Field Committee and School Committee are looking for a member of the Finance Committee to attend their meetings.

Susan Vecchi made a motion to nominate Rich Molloy as Clerk to the Finance Committee; Jim Smith seconded. Vote: 5/0 motion carries.

Upcoming Meetings:

TBD

Town Meeting: Monday November 4, 2013

Minutes Approval:

Jim Smith made a motion to approve the August 28, 2013 meeting minutes as written invoking the rule of necessity; Susan Vecchi seconded. Vote: 4/0 motion carries.

Adjourn:

Susan Vecchi made a motion to adjourn the meeting at 8:13 PM; Rich Molloy seconded. Vote 5/0 motion carries unanimously.

Respectfully submitted,
Deirdre Gilmore